

INFORMATION NOTICE

WORKFORCE SERVICES

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: UPCOMING DOL REGION 6 TRAINING FORUM

The purpose of this Information Notice is to announce the Department of Labor's upcoming two-day training forum co-hosted by the Employment and Training Administration (ETA) and the American Society for Training and Development (ASTD). This two-day event will begin Wednesday, November 2, 2011, at 8:15 a.m. and conclude Thursday, November 3, at 5 p.m. It will be held at the following location:

Hilton San Francisco Financial District
750 Kearny Street
San Francisco, CA 94108

The purpose of this training is to equip participants with new tools and resources to help them turn today's challenges into future opportunities. Participants will be able to share best practices and successful tools used in serving youth and adults. Additionally, participants will enhance their skills in delivering services to workers and businesses.

The training will feature four thematic tracks including: Workforce Preparation for Youth, Getting People Back to Work (Reemployment), Emerging and High Growth Industry Strategies, and Fiscal/Administrative 101. Registration for this event is limited, so please register as soon as possible. Interested parties may also make hotel reservations by calling the Hilton Reservations Department at 800-445-8667 and requesting the ETA/ASTD Technical Assistance Forum rate (\$174 plus taxes and fees). The rate will be available until Monday, October 11, 2011, or until rooms are filled, whichever comes first.

Meeting registration, access to on-line hotel reservations, and the draft agenda are available on the [ETA/ASTD Regional Technical Assistance Forums](#) Web site.

/S/ MICHAEL EVASHENK, Chief
Workforce Services Division

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